

Stone Lake Elementary PTO Board Meeting Minutes
June 10, 2014

The June meeting of the Stone Lake PTO was called to order at 6:00 p.m. by Lisa Mehl.

Attendance: Jessica Trudell, Lisa Mehl, Lourdes Lem, Kristen Beckner, Jasmine Gonzalez, Renee Roberts, Dreena Freeman, Tami Gill, Andy Cline, Danaa Tateishi, Erica Davis, JoAnna Cline, Jeremy Roberts, Denise Okamoto-Fong, Mark Beard.

Lisa Mehl introduced that the new Chairperson for Spirit Wear is Jasmine Gonzalez and the new Chairperson for Yearbook is Erica Davis. Minutes for the May 13th, 2014 meeting were approved on a motion by Jessica Trudell and seconded by Danaa Tateishi.

Treasurer's Report:

- Ice Cream Social: Profit was \$8,300.00.

The current checking account balance is \$44,296.15. The current savings account balance is \$22,031.60.

The treasurer's report, expenses, and revenue were approved on a motion by Andy Cline and seconded by Lourdes Lem.

Reports:

A: 2014 Ice Cream Social

- Lisa Mehl reported that the event was a big success and received positive feedback. Internal improvements included more petty cash and more carnival game prizes.
- JoAnna Cline reported total sales estimated at \$11,000.00 not including revenue from Drewski's or Local Kine Shaved Ice Food Trucks.
- Lourdes Lem reported that she is in contact with Drewski's and Local Kine regarding receipt of revenue checks estimated to be \$250.00. Low expenses and numerous donations contributed to the final revenue.

B: Mixed Bags Fundraiser

- Lourdes Lem reported final C track delivery was June 10th. Chairperson Shari Shintaku has been reimbursed by PTO for her expenses. PTO met the sales quota for this fundraiser and earned free shipping. Total profit was \$3,501.00.

C: 6th Grade D Track Promotion

- Lourdes Lem reported that everything went smoothly and that Mrs. Gutierrez was very grateful for all the help from the volunteers.

D: Principal's Discretionary Fund

- Mr. Beard requested to increase this fund to \$1,000.00 for the 2014-2015 school year from the current amount of \$500.00. The fund will be increased to \$1,000.00 in the 2014-2015 PTO Budget.

Upcoming Events:

A: 6th Grade A, B, and C Track Promotion

- Danaa Tateishi inquired about renting tents to cover the refreshment tables. Lourdes Lem suggested placing tables in a shaded area. Lisa Mehl will provide information to Danaa for renting tents and/or umbrellas.
- Discussion followed regarding PTO purchasing a portable sound system for the school. The school has been spending approximately \$320 each year to rent a portable sound system. Renee Roberts suggested contacting the school district and reaching out to Richard Nichols in Purchasing Dept. at District Office to verify approved sound systems for school campuses. The 6th grade team has provided a quote to Mr. Beard for the purchase of a portable sound system from Skips Music estimated to cost \$1,000.00.
- Promotion time has changed to start promptly at 8:45 a.m.

A motion to allocate up to an additional \$200.00 from PTO's General Fund for A, B, and C Track 2014 6th Grade Promotion was made by JoAnna Cline and seconded by Tami Gill. The motion passed.

B: PTO Liability Insurance

- Lisa Mehl reported that PTO will purchase liability insurance for the upcoming 2014-2015 year. The cost is \$805.00. JoAnna Cline reported that this would become a line item on the 2014-2015 PTO Budget.

A motion to purchase PTO liability insurance for the 2014-2015 school year was made by Kristen Beckner and seconded by Jeremy Roberts. The motion passed.

C: Yearbook Distribution

- Tami Gill reported A, B and C tracks yearbooks will be distributed June 20th. There are about 30 unsold books remaining in inventory, 16 of which were in excess of amount ordered. The 16 extra books can be returned if not sold before end of 2013-2014 school year.
- Lisa Mehl and Lourdes Lem will meet with Lifetouch Wednesday, June 12 to discuss the yearbook for 2014-2015 school year.

D: English/Language Arts Materials Allocation

- Mr. Beard requested \$2,100, \$300.00 per grade level, from PTO for the purchase of supplemental ELA materials for the 2014-2015 school year to help bridge the gap between Open Court curriculum and Common Core Standards.
- Kristen Beckner inquired if training for the teachers was included in the cost of the materials. It is a separate expense. Mr. Beard's requested amount is a conservative estimate based on the projected needs.
- Lourdes Lem suggested increasing to \$400/grade level.

A motion to allocate \$2,800, \$400/grade level, for the purchase of English/Language Arts materials for the 2014-2015 school year was made by Jeremy Roberts and seconded by Lourdes Lem. The motion passed.

E: 2014-2015 PTO Meeting Dates

- Lisa Mehl reported PTO Board Meeting schedule will remain on the second Tuesday of the month at 6:00 p.m. in the Library excepting November's meeting which will need to be rescheduled due to the Veteran's Day Holiday. The final schedule will be available prior to the next regular meeting in August.

F: 2014-2015 PTO Budget

- JoAnna Cline reported that the 2014-2015 PTO Budget will be presented at the next regular PTO Board meeting in August.

G: 2014-2015 PTO Bylaws

- Lisa Mehl reported that the 2014-2015 PTO board had revised the Bylaws. Copies of the revised Bylaws were emailed to PTO members for review in advance of the scheduled board meeting.

A motion to approve the 2014-2015 Stone Lake Elementary PTO Bylaws was made by Jessica Trudell and seconded by Lourdes Lem. The motion passed.

Principal's Report

Mr. Beard thanked the PTO for their continued support of Stone Lake Elementary School. He reported on the success of the after school reading program. The preliminary feedback indicated that the students involved in the program are showing measurable improvements. He will provide the final data at the next regular board meeting in August. He provided additional information on the GATE and intersession programs. The \$200,000.00 allocated for the GATE programs will be distributed to schools based on enrollment. Additionally, the district will be looking at alternative criteria for identifying GATE students in an attempt to include more students who are underrepresented in the program currently. The intersession program will focus primarily on reading support, enrichment, and acceleration. More information will follow as it becomes available.

Open Forum

Lisa Mehl reported that Audrey Dairiki will continue to be the Chairperson for Restaurant Night and Membership for the 2014-2015 school year.

The meeting was adjourned at 7:12 p.m. on a motion by JoAnna Cline and seconded by Denise Okamoto-Fong.