

Stone Lake Elementary PTO Board Meeting Minutes
August 12, 2014

The August meeting of the Stone Lake PTO was called to order at 6:03 p.m. by Lisa Mehl.

Attendance: JoAnna Cline, Alex Polk, Jennifer McMahan, Christine Fisher-Fernandez, Audrey Dairiki, Monica Smith, Liz Mellinger, Ashley Wiese, Erica Davis, Kristen Beckner, Lisa Mehl, Jessica Trudell, Jasmine Gonzalez, Griselda Trujillo, Angela Moore, Mark Beard.

Approval of Board Meeting Minutes:

Minutes for the June 10th, 2014 meeting were approved on a motion by JoAnna Cline and seconded by Erica Davis.

Treasurer's Report:

- The 2013-2014 budget was presented by JoAnna Cline. The ABC Fundraiser was transferred to the school account. School secretary, Carla Troutner, will now administrate these funds. The savings balance was \$22,301.60 and the checking balance was \$45,421.19. Total expenses were \$17,220.93 and the total revenue was \$56,251.79. PTO did not need to pay for library and returned \$10,000 to the general fund. The 2013-2014 year end budget was approved on a motion by Jessica Trudell and seconded by Kristen Beckner.
- The 2014-2015 budget was present by JoAnna Cline. Estimated income is \$35,170 and estimated expenses are \$40,800. The roll-over from 2013-2014 was \$67,452.79. Reserve savings are \$20,000. Kristen Beckner thanked JoAnna for all her hard work in redesigning the layout of the budget. The 2014-2015 budget was approved on a motion by Jennifer McMahan and seconded by Ashley Wiese.
- The July budget was presented by JoAnna Cline. Total income is \$2,939.87: \$1,363.50 for membership, \$1,000.24 from Raley's/Bel-Air (e-script), \$31.63 from Safeway (e-script), \$514.50 for Spirit Wear, and \$30.00 for yearbooks. Total expenses for July are \$7,545.10: \$11.25 for Box Tops, \$583.20 for Spirit Wear, \$1,461.96 for 3rd grade cursive books, \$1,050.00 in classroom allocations, \$1,000.00 for student field trip scholarships, \$549.00 for PTO Insurance, \$70.97 for office supplies, \$18.72 for Boo Hoo Kinder Welcome, and \$2,800.00 (\$400 per grade level) for ELA curriculum.

The treasurer's report, expenses, and revenue for the July budget were approved on a motion by Audrey Dairiki and seconded by Angela Moore.

Reports:

A: 2014-2015 PTO Board Meeting Dates

- Lisa Mehl reported that meetings will be held the 2nd Tuesday of every month except November when it conflicted with a holiday. Meeting dates are posted on the school website, PTO website, and will be put up on the school marquee.

B: Boo Hoo/Woo Hoo Kinder Welcome

- Lisa Mehl reported that it was a positive event. Parents and teachers expressed their appreciation.

C: Spirit Wear Update

- Jasmine Gonzalez reported about new Spirit Wear sales at A Track Back-To-School Night. She also reported that promotional prices will continue through August 15th. B Track will also be offered promotional prices upon return to school in September. Order forms are available in the front office and were emailed to staff for class distribution.

D: Yearbook Update

- Erica Davis reported sales have begun and 18 yearbooks have been sold. Online prices are \$2.00 less than hard copy orders. Personalization options have been extended to all grade levels. Parent photographers/contributors are greatly needed. E-mail communication went out to B, C, and D track parents requesting photos from March – June of last school year for a special “flashback” section in this year's yearbook. A track teachers and families will also receive this communication.

E: Coupon Book Fundraiser – C and D Tracks

- Lisa Mehl reported that C & D tracks have started our first fundraiser of the year, Save Around Coupon Books. Sales dates are August 5th – 25th. Books are \$20.00 each. Sales prizes are being offered based on the number of books sold. Delivery distribution information will be coming soon.

F: Membership Drive and Contest

- Jessica Trudell reported that PTO is currently having their annual membership drive and class contest. The class that turns in the most membership forms will win. Class counts are being monitored via “gumball machines” on the MP Room bulletin board.

The contest ends October 3rd. Progress towards the \$5,000.00 goal is being measured on a bulletin board thermometer in the front office.

G: Five Star Families Update

- Lisa Mehl reported on the new Five Star Families program. Every Stone Lake family that earns five stars on their program card will be invited to an end-of-the-year party at the Wackford Aquatics Center. Cards must be signed off by a school representative after completion of each event. PTO Teacher Representatives were asked to pass this information along to the other teachers.

Upcoming Events:

A: Restaurant Night

- Audrey Dairiki reported that our first Restaurant Night is Thursday, August 21st at Mike's Diner, a Stone Lake Family owned restaurant. This is an all-day event. They will give 20% back to the school.
- The next Restaurant Night will be hosted at Chevy's Mexican Restaurant on September 25th. They will be giving 15% back to the school.

B: 6th Grade Overnight Field Trip Buses

- Mark Beard reported that this year's 6th graders will be taking a 3 day/2 night field trip in March 2015 to the Alliance Redwoods in Occidental, CA. The total cost to each student is \$175.00; \$160.00 of the total will pay for a 3 day, 2 night stay with meals, lodging, and activities. The extra \$15.00 is to help pay for charter buses. School buses are not available due to the school transportation schedules. Mr. Beard doesn't yet know the cost of the buses, but he estimated they could cost as much as \$4,000.00. He hopes to have an accurate estimate to present at the next PTO Board meeting in September. 6th graders will have fundraising opportunities towards the trip, but may not have enough time to raise the funds needed for the full cost of the charter buses. Mr. Beard inquired on behalf of the 6th grade team if PTO could help offset the cost. This may only be a one-time field trip based upon the support and feedback from the community and families. There are 100 slots available for the trip with a minimum of 98 required to book the field trip. There were concerns about the cost of this type of trip, but Ms. Wiese and Mr. Beard reported costs at other schools are often in the high \$200 range and this was very reasonable for what was being provided. Mr. Beard also reported that he would be joining the 6th graders on this trip.

C: Fundraising Goals/Projects

- Lisa Mehl asked for parent and teacher input on how PTO should spend funds this year. The PTO budget currently has the flexibility to consider and undertake a larger project or two. Some suggestions were campus upgrades like a shade structure for the Kindergarten area, refreshing Kinder picnic tables, as well as adding additional shade to the playground for grades 1-6.

D: Ro-Sham-Bo Fund Raising

- Rich Ramirez from Ro-Sham-Bo Fund Raising offered a presentation and samples of his fund raising products. The PTO is interested in selling his line of the LOVE Bags, DODO Bags, and Fashion Accents Scarf collection. He offered two complimentary coupon books that were raffled off at the end of the meeting.

Principal's Report

Mr. Beard reported on last year's success with the after school reading program and said that the ten students that were a part of this program showed great improvement based on the BPSST results. He personally thanked the teachers, (Ms. Wiese, Ms. Heckenliable and Ms. Cha) for their dedication to this program. Mr. Beard also stated this school year has officially started now that A Track is back in session and that is has been a great start to the 2014-2015 school year. The academic focus this year is writing. This was chosen in part because of the way the new standardized testing will be done and the amount of focus it puts on writing skills.

Open Forum

- Kristen Beckner asked if the teacher representatives and Mr. Beard could pass along that PTO would like the teachers to get their "favorites" lists turned in as soon as possible. This is an optional task. She also emphasized the responsibly of the PTO to properly utilize PTO funds, and the importance of keeping funds in reserve. She reiterated the need for parent and staff input towards these objectives.
- Jessica Trudell thanked Audrey Dairiki for her continued data entry support with the PTO membership.

The meeting was adjourned at 7:05 p.m. on a motion by Kristen Beckner and seconded by Liz Mellinger.