

## PTO Board Meeting Minutes 12-10-13

The December meeting of the Stone Lake PTO was called to order at 6:00pm by Shayn Anderson.

Attendance: Lisa Mehl, Danaa Tateishi, Mark Beard, Shayn Anderson, Yvette Sack, Christy Lee, Gisela Gutierrez, Sharon Hebert, Lourdes Lem, JoAnna Cline, Tyson Fong and Denise Okamoto-Fong.

Minutes for the November meeting were approved on a motion made by JoAnna Cline and seconded by Sharon Hebert.

### Treasurer's Report:

- Ewaste: \$15.50. Safeway (escript): \$14.66. Spiritwear: \$71.00. Treat Thursday: \$51.50. Total Revenue: \$162.67
- Art Docent: \$100.44. Bank Charges: (\$48.00). Classroom Allocation: \$298.77 Office Supplies: \$120.95. Reading Counts: \$1,418.00. Total Expenses: \$1,890.16
- The current checking account balance is \$31,682.85. The current savings account balance is \$22,016.88

The treasurer's report, expenses, and revenue were approved on a motion by Lisa Mehl and seconded by Yvette Sack.

### Report on Fundraiser's:

- Coupon Books- Tyson Fong reported that Coupon books were very successful for a first time fundraiser. It received lots of parent participation. The game truck was a big draw for student participation. Total funds raised were approximately \$11,000.00. For next year, we should explore other coupon books that include more local Elk Grove vendors. If so, change needs to be done as soon as possible.
- Jelly Belly-Danaa Tateishi introduced new fundraiser of Jelly Belly's. It has been very successful at other schools in the district. The suggestion to have one pick up for Jelly Belly's was made and discussed. No final decision was made.
- Mixed Bag's- The discussion to have second fundraiser overlap with Jelly Belly fundraiser was offered by Danaa Tateishi. Mixed Bag fundraisers have been lucrative in years past. The decision to conduct both fundraisers at same time of year was unanimous.
- LED marquee: Denise Okamoto-Fong presented a long term goal of purchasing and installing an LED Marquee for the school. Her suggested fundraiser for this project is a golf tournament which she plans to chair. She is also applying for a \$5,000.00 grant from Lowe's to contribute to the marquee fund and explore Target grants. The cost for an LED marquee is between \$6,000.00 and \$16,000.00 depending upon the type of marquee. Installation would be an additional \$4,000.00 approximately. Electricity costs are minimal. Marquee would come with a substantial guarantee against most types of damage. She will forward to the Principal and Board some examples of different marquees. According to Mark Beard, principal, the District

Facilities Superintendent said it is feasible for an elementary school to have a marquee. If this project is completed, Stone Lake would be the first elementary school in the district to have an LED marquee.

#### Old Business:

- President's Discretionary Fund: Lourdes posed the question of keeping President's Discretionary fund in the budget. Denise Okamoto-Fong (past PTO president) explained the origin and purpose of the fund. It was unanimously agreed to keep the fund in the budget.
- Book Fair: Lisa Mehl reported that the final decision was made to take remaining Book Fair proceeds in cash. The pay-out amount taken will be \$2,947.86. This is in addition to the ~\$5,000.00 taken in Scholastic products donated back to the school and library.
- SLE PTO Protocol for Agenda Items: Shayn Anderson presented the revised version of protocol. Decision was made to move forward without protocol in place given that the board has the authority to table any items on agenda if further discussion is needed.

#### New Business:

- Ice Cream Social: The board is still looking for a chairperson for this event. Board members will continue to pursue volunteers in the coming months.
- Teacher Appreciation: Denise Okamoto-Fong reviewed previous years' Teacher Appreciation activities: Breakfast in April for A, C, D tracks and Lunch in May for A, B, D tracks. A staff gift is also given. Teacher Appreciation events still need to be put on the schedule with school secretary.
- Family Support/Donation: Lourdes Lem proposed that we give \$100 from the President's Discretionary fund to each of the SLE families suffering an immediate family member death and/or other family tragedy. NEHS advisor, Gisella Gutierrez and Denise Okamoto-Fong will collaborate to fund raise and donate a portion of January's Treat Thursday sales to the family in need. Lourdes made a motion to donate \$100 from the PTO to the families. It was seconded by JoAnna Cline. The motion was approved by unanimous decision.

#### Principal's Report:

Mr. Beard reported that new trees have been planted in the quad. NEHS students helped with the planting. Secondly, he received an update from the custodian on the mats for the school. There are currently 24 mats in great need of being replaced. PTO will begin replacing the mats and will purchase 6 at this time. Additionally, the EL program has received a one-time allocation of funds for services which will be used starting in January to assist the approximately 65 students classified EL at Stone Lake.

The meeting was adjourned at 7:15p.m. on a motion made by Lisa Mehl and Danaa Tateishi.